

WOODLAND TOWNSHIP BOARD OF EDUCATION
BOARD OF EDUCATION MEETING
MEETING MINUTES
January 23, 2017

1. **Call to Order:** At 7:07 P.M., Carolyn Fischl called the Woodland Township School District Board of Education meeting to order.

2. **Sunshine Law:**
In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Web Site.

3. **Flag Salute**

4. **Roll Call:**

Dennis Cronin	<u> </u> ABSENT <u> </u>
Colleen Jaggard	<u> </u> ABSENT <u> </u>
Ed Vincent	<u> X </u>
William Dirkin	<u> X </u>
Melissa Horner	<u> X </u>
Misty Weiss, Superintendent	<u> X </u>
Carolyn Fischl, Supervisor	<u> X </u>
Amy Guerin, Attorney	<u> X </u>

5. **Carolyn Fischl read the Complaint Procedure:**
If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Carolyn Fischl stated, "in a moment, the floor will be opened to public comment. The Woodland Township Board of Education welcomes the participation of the public at its meetings. In accordance with the Open Public Meetings Act, comments from the public are limited to those times during the meeting when recognition is given to those who wish to speak. Due to the importance of not deviating from the published agenda, the Board of Education will not entertain comments from the public during any other time while the meeting is in progress."

6. **Eddie Vincent opened the floor for Public Comment on agenda and non-agenda items:**
 - a. No comments from the public

7. **Acceptance of Agenda**

8. **Acceptance of the January 9, 2017 Re-organization meeting minutes and Executive Session meeting minutes**

Motion by William Dirkin, second by Melissa Horner to affirm the Board minutes
Voice Vote: YES: 3 NO: None
MOTION CARRIED

9. Superintendent Misty Weiss conducted: Items of General Interest

A. Suspensions/HIB Reports

There have been (2) students suspended for 1 day each since the last board meeting and one HIB investigation completed.

B. School Security

A fire drill was conducted on January 12th and a Shelter in Place Drill was conducted on January 18, 2017.

10. Superintendent Misty Weiss conducted: Items of In Need of Board Action

- A. BE IT RESOLVED that the Board hereby accepts the resignation of Maria Funches, to be effective at the close of business on March 29, 2017, and agrees to all of the terms and conditions of the separation and release agreement to which her resignation is appended, and further authorizes the appropriate officials to execute the same.
- B. BE IT RESOLVED that the Board accepts George Gahles as the District’s Interim Business Administrator and Interim Board Secretary on a per diem rate of \$400 per day. Mr. Gahles will work two days per week in district and be on call one day per week for the district.

Motion by Ed Vincent, second by Melissa Horner to affirm A & B.

Roll Call Vote:		AYE	NAY
	Dennis Cronin - ABSENT	___	___
	Colleen Jaggard - ABSENT	___	___
	Ed Vincent	<u> X </u>	___
	William Dirkin	<u> X </u>	___
	Melissa Horner	<u> X </u>	___

MOTION CARRIED

- C. BE IT RESOLVED that the Board approves the second and final reading of the following policies:
 - a. P 1220 Employment of Chief School Administrator (M) (Revised)
 - b. P 1310 Employment of School Business Administrator/Board Secretary (Revised)
 - c. R 2414 Programs and Services for Students in High Poverty and in High Need School Districts (M) (Revised)
 - d. P 3111 Creating Positions (Revised)
 - e. P 3124 Employment Contract (Revised)
 - f. P 3125 Employment of Teaching Staff Members (M) (Revised)
 - g. P 3125.2 Employment of Substitute Teachers (Revised)
 - h. P & R 3126 District Mentoring Program (Revised)
 - i. P 3141 Resignation (Revised)
 - j. P & R 3144 Certification of Tenure Charges (Revised)
 - k. P 3159 Teaching Staff Member/School District Reporting Responsibilities (Revised)
 - l. P 3231 Outside Employment as Athletic Coach (Revised)
 - m. P 3240 Professional Development for Teachers and School Leaders (M) (Revised)
 - n. R 3240 Professional Development for Teachers and School Leaders (Revised)
 - o. P & R 3244 In-Service Training (M) (Abolished)
 - p. P 4159 Support Staff Member/School District Reporting Responsibilities (Revised)
 - q. P 5305 Health Services Personnel (Revised)
 - r. R 5330 Administration of Medication (M) (Revised)
 - s. P 5350 Student Suicide Prevention (Revised)
 - t. R 5350 Student Suicide (Revised)
 - u. P 9541 Student Teachers/Interns (Revised)
 - v. P 1140 Affirmative Action Program (M) (Revised)
 - w. P 1523 Comprehensive Equity Plan (M) (Revised)
 - x. P 1530 Equal Employment Opportunities (M) (Revised)

- y. R 1530 Equal Employment Opportunity Complaint Procedure (M) (Revised)
- z. P 1550 Affirmative Action Program for Employment and Contract Practices (M) revised
- aa. P & R 2200 Curriculum Content (M) (Revised)
- bb. P 2260 Affirmative Action Program for School and Classroom Practices (M) (Revised)
- cc. P & R 2411 Guidance Counseling (M) (Revised)
- dd. P & R 2423 Bilingual and ESL Education (M) (Revised)
- ee. P 2610 Educational Program Evaluation (M) (Revised)
- ff. P 2622 Student Assessment (M) (Revised)
- gg. P 5750 Equal Educational Opportunity (M) (Revised)
- hh. P 5755 Equity in Educational Programs and Services (M) (Revised)
- ii. P 5339 Screening for Dyslexia (M) (Revised)
- jj. P 7481 Unmanned Aircraft Systems (UAS also known as Drones) (New)
- kk. P & R 8441 Care of Injured and Ill Persons (M) (Revised)
- ll. P 8454 Management of Pediculosis (New)
- mm. P 8630 Bus Driver/Bus Aide Responsibility (M) (Revised)
- nn. R 8630 Emergency School Bus Procedures (M) (Revised)
- oo. P 0167 Public Participation in Board Meetings (revised)
- pp. P 0168 Recording Board Meetings (revised)
- qq. P 2422 Health and Physical Education (revised)
- rr. P 2425 Physical Education (abolished)
- ss. P 2431 Athletic Competition (revised)
- tt. P 2431 Medical Exam Prior to Participation on a School-Sponsored Interscholastic or Intermural Team of Squad (revised)
- uu. P & R 5111 Eligibility of Resident/Nonresident Students (revised)
- vv. P & R 5310 Health Services (revised)
- ww. P & R 5330.1 Administration of Medical Marijuana (New)
- xx. P & R 8462 Reporting Potentially Missing or Abused Children (revised)
- yy. P 8550 Outstanding Food Service Charges (revised)

- D. BE IT RESOLVED that the Board hereby appoints Carolyn Fischl as the District's Custodian of Records.

- E. BE IT RESOLVED that the Board hereby approves the EVVRS and HIB-ITP System Period 1 Reporting:
 - a. EVVRS (Reporting Period 1: September 1 – December 31, 2016) – 0 Reported Incidents
 - b. HIB-ITP (HIB Trainings and Programs July 1-December 31, 2016) – 3 trainings
 - c. HIB-ITP (Total number of investigations in Reporting Period 1: September 1 – December 31, 2016) – 0 Reported Investigations

- F. BE IT RESOLVED that the Board hereby accepts the New Jersey Department of Education School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights
 - a. District and School Grade Report

- G. BE IT RESOLVED that the Board hereby affirms the contract with Cumberland Therapy Services for ABA Special Education Aide services for (1) student. Contract is for 20 hours per week at a rate of \$33/hr.

- H. BE IT RESOLVED that the Board hereby accepts the attached HIB report

- I. BE IT RESOLVED that the Board hereby accepts the change of placement for (1) student from Home Instruction to Ocean Academy at a yearly tuition rate of \$55,931.40 and extraordinary

services per diem rate of \$185.86 for the total number of days the pupil was enrolled during the month the services was provided.

Motion by William Dirkin, second by Melissa Horner to affirm items C - I.

Roll Call Vote:	AYE	NAY
Dennis Cronin - ABSENT	_____	_____
Colleen Jaggard – ABSENT	_____	_____
Ed Vincent	___X___	_____
William Dirkin	___X___	_____
Melissa Horner	___X___	_____

MOTION CARRIED

Public Comments

1. Mrs. Linda Morris – stated the public would like to see a list of bills and account balances posted on the agenda so that the public has a better idea of the district’s finances
2. Mrs. Dawn Johnson – wanted to know why the recent installation of Fios has not fixed the internet problems within the school. She also stated that she knew the computers needed to be fixed in order for a better connection to be established.
 - a. Mr. Vincent responded that this will be looked into
3. Mrs. Linda Morris – stated that she wanted to know what is going on since there are many rumors going around town and would like a statement from the Board to address these rumors. She stated the rumors include that the school is going to close and it is bankrupt.
 - a. Mr. Vincent responded that this was the first time he has heard that the school is closing. He has been a resident for over 9 years and he has heard many rumors over the years and stated we are all still here. He continued by telling her not to believe everything she hears.

11. Board Comments – there were none

12. Dates to Remember-The next Board Meeting is February 27, 2017

13. Executive Session-Student matter

Motion by William Dirkin, second by Ed Vincent to enter into executive session.

Voice Vote: YES: ___3___ NO: None_____

MOTION CARRIED

At 7:21 P.M., the School Board of Education entered into executive session.

Motion to exit by William Dirkin, second by Melissa Horner.

Voice Vote: YES: ___3___ NO: None_____

MOTION CARRIED

At 7:49 P.M., the School Board of Education exited from executive session.

Board Discussion in Public:

- Mr. Dirkin questioned whether newly assigned Business Administrator will cover payroll and benefits
 - o Mrs. Weiss responded and explained that the newly approved Merle Compton will continue to provide payroll, benefits and pension services, while Mr. George Gahles will work as the Interim Business Administrator providing all other services that a BA does on a day-to-day basis. She stated that Mr. Gahles will work approximately 2 days per week, while Mrs. Compton will work approximately 4-5 hours per week.
- Mr. Dirkins wanted to know what internet difficulties the district has been experiencing since the installation of Fios

- o Mrs. Weiss responded that there are a lack of access points in the building which has interfered with the internet connection

1. BE IT RESOLVED that the Board approves the Superintendent to spend up to \$5000.00 to secure an IT professional to update the school's network.

Motion by Ed Vincent, second by Melissa Horner to affirm.

Roll Call Vote:	AYE	NAY
Dennis Cronin - ABSENT	_____	_____
Colleen Jaggard - ABSENT	_____	_____
Ed Vincent	<u> X </u>	_____
William Dirkin	<u> X </u>	_____
Melissa Horner	<u> X </u>	_____

MOTION CARRIED

2. BE IT RESOLVED that the Board current IT services will not exceed a rate of \$50/hour.

Motion by Ed Vincent, second by William Dirkin to affirm.

Roll Call Vote:	AYE	NAY
Dennis Cronin - ABSENT	_____	_____
Colleen Jaggard - ABSENT	_____	_____
Ed Vincent	<u> X </u>	_____
William Dirkin	<u> X </u>	_____
Melissa Horner	<u> X </u>	_____

MOTION CARRIED

Discussion about moving forward with negotiations

14. Adjournment

Motion to exit by Ed Vincent, second by William Dirkin.

Voice Vote: YES: 3 NO: None

MOTION CARRIED

At 8:34 P.M., the Woodland Township School Board of Education meeting ended.

Respectfully submitted,

Carolyn Fischl, Ed.S, NCSP, Supervisor/Interim Board Secretary