

WOODLAND TOWNSHIP BOARD OF EDUCATION

November 27, 2017

7:00 pm Regular Meeting - Minutes

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Web Site.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Presentation - Recognition of the following Middle School Cross Country students that participated in the League Championship and the Meet of Champions:

Ed Vincent read speech and honored the participants.

Rihanna Vincent - 5th Grade
Kamyrn Wozniak - 5th Grade
Emma Buttocovla - 6th Grade

5. Roll Call

Dennis Cronin	Absent
Edward Vincent	Present
William Dirkin	Present
Melissa Horner	Present
Linda Morris	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

6. President Opens the Meeting - Time 7:05pm

7. Board Member Comments on the Agenda

Linda Morris commented that she was happy we were moving along on the Bus Radio's

8. Public Comments on Agenda Items Only

None

9. MOTION: To approve the minutes for:

A. Regular Meeting - October 23, 2017

A motion was made by William Dirkin and Seconded by Ed Vincent

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The Following action items A through E will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: To accept the financial Report of the Secretary for the month ending October 2017:
Balance on hand in the general account which includes special revenue: \$141,960.04

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of June 2017, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of July 2017, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

B. To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2017.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$82,045.76** for the month of October 2017 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending October 13, 2017 in the amount of **\$83,931.88** and for October 30, 2017 in the amount of **\$100,438.15**

E. MOTION, BE IT RESOLVED, that the Board of Education hereby grants the Business Administrator authority to pay routine bills in between School Board meetings, until the next Reorganization Meeting. Bills paid between Board meetings will then be approved by the Board at its next regular meeting.

A Motion was made by William Dirkin and Seconded by Linda Morris

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes

Linda Morris Yes

FINANCIALS/CONTRACTS:

11. Consent Agenda:

The Following action items A through B will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION: BE IT RESOLVED, that the Board of Education approve James L. Messersmith to assist with Science curriculum writing during the period of October 15 - December 15, 2017 at a rate of \$1500.00 per month.

B. MOTION: BE IT RESOLVED, that the Board of Education approve the estimate from White Dotte, LLC in the amount of \$16,874.67 for the purchase of necessary equipment for District bus radio communication system.

A motion was made by William Dirkin and Seconded by Melissa Horner

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

PERSONNEL:

12. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A motion was made by Ed Vincent and seconded by William Dirkin

A. MOTION, BE IT RESOLVED, that the Board of Education approves educational credit reimbursement for employee Tara Corsner, dated August 19, 2017 in the amount of \$2,890.00 per the terms of the Woodland Township Education Association agreement with the Woodland Township Board of Education for the 2017-18 school year.

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

FIELD TRIP:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A motion was made by William Dirkin and seconded by Melissa Horner

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
3rd & 4th	Whitesbogs P.I.N.E.S.	2/15/18	\$289

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

CURRICULUM & INSTRUCTION:

14. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development days:

Staff Member	Program/Workshop	Date	Cost
Christina Peck	Communicating with Tact, Diplomacy and Professionalism	11/29 & 11/30	\$299.00
Monica Lee	Makerspaces: Creating and Enhancing Engaging Makerspaces in your Classroom & School	1/23/17	\$249.00

A motion was made by William Dirkin and seconded by Melissa Horner

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

EDUCATIONAL PROGRAM:

15. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the Memorandum of Agreement between Education and Law Enforcement Officials as presented.

B. MOTION, BE IT RESOLVED, that the Board of Education approve homebound instruction for student #302 beginning January 16, 2018 for approximately four to six weeks.

A motion was made by William Dirkin and seconded by Melissa Horner

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

POLICIES:

16. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the first reading for the revision of Policy 2468 - Independent Educational Evaluations.

A motion was made by Ed Vincent and seconded by Melissa Horner

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes

William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

FACILITIES:

17. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education give approve the following use of facilities:

Organization	Type of Use	Space	Date
Miss Sicolo(Music Teacher and Band)	Winter Concert	Cafeteria	12/19/17 @ 7pm
WTRAA	Basketball Season	Cafeteria	11/28/17- 3/1/18
Art Club	Weekly art club meetings	Art room	11/27/17-4/9/18
PTO	Tree Lighting/Holiday Celebration	Cafeteria	12/8/17

A motion was made by Linda Morris and seconded by Ed Vincent

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

18. Superintendent's Report

A. Discipline Report – 1 Student Suspended

B. H.I.B. Incidents:

0 incidents reported: ____ were confirmed bullying, ____ determined to be non – HIB related or non-actionable HIB and ____ inconclusive.

C. Drills-

1. November 8, 2017 - Evacuation
2. November 20, 2017 - Table Top - Debriefing and review of 11/20 evacuation

D. Perfect Attendance & Distinguished Honor Roll Breakfast

- a. Held on November 22, 2017
- b. 35 students with perfect attendance for the first marking period
- c. 2 students with distinguished honor roll

E. Parent/Teacher Conferences - Held on Monday 11/20 and Tuesday 11/21 - 90% parent participation

F. Philly Phanatic About Reading Program - District will be participating in this program sponsored by the Philadelphia Phillies.

- a. In the hallway will be displayed "Reading is a HIT at Chatsworth Elementary with the Phillie Phanatic being displayed
- b. For every hour a student reads they will get a baseball placed in the hallway
- c. In the spring all baseballs will be collected and students will have a chance at winning tickets to go to a Phillies game donated by the Chatsworth PTO.

G. Important Dates:

- a. Special Education Advisory Committee - November 28, 2019 @ 8:00 am
- b. Winter Concert - December 19, 2017 @ 7:00 pm
- c. Winter Break - December 25 through January 1
- d. Regular BOE Meeting - December 18, 2017

19. Board Comments:

William Dirkin congratulated all the runners and the coaches of the cross country team

20. Public Comments:

Ms Marziano-PTO...Offered to donate approximately \$5600 for Bus radio's, and announced the PTO Tree lighting event

21. MOTION, Adjournment

A motion was made by William Dirkin and seconded by Ed Vincent

Roll Call

Dennis Cronin	Abs
Ed Vincent	Yes
William Dirkin	Yes
Melissa Horner	Yes
Linda Morris	Yes

Time 7:28pm

