



WOODLAND TOWNSHIP BOARD OF EDUCATION
MINUTES
December 12, 2018

Woodland Township School District Mission Statement

The Woodland Township School District values the uniqueness of individual students and provides a high quality education in our highly supportive community.

1. Call to Order

In accordance with the Open Public Meetings Act, this meeting was advertised in the Burlington County Times and posted in the Chatsworth Elementary School and on the District's Website.

2. Complaint Procedure:

If a problem arises, the teacher will notify the administrator. If a parent calls or comes to see the administrator, the administrator will instruct the parent to meet with the teacher. If the parent-teacher meeting does not resolve the problem, the parent can meet with the teacher and administrator. If this meeting does not resolve the problem, the parent can go to the School Board at which time the administrator and teacher may be represented. In the event, that a parent or citizen bypasses the complaint procedure; the Board will not discuss or take action on the complaint.

Public agendas are available as you enter the room. There is one full copy of the support documentation located in the binder next to the agendas. Please feel free to examine the binder, but please do not remove any items as a courtesy to other members of the public. Copies of all documents are available from the business office during regular business hours.

There will be two opportunities for public input at every Board of Education meeting. The first opportunity, titled "Public Comment on Agenda Items Only," is your opportunity to provide comments to the Board of Education, prior to the Board taking action. This opportunity is only for items that appear on the agenda.

The second opportunity, titled "Public Comment," is your opportunity to provide comment that may be of interest to the educational welfare of the district but is not restricted to agenda items only.

At no time during these public comment periods will the Board allow disparaging remarks about students, district personnel, or members of the Board of Education. In addition, the Board will not allow remarks about specific students or district personnel. If such remarks are made, the Board President will declare the speaker out of order and will request the speaker cease and desist from making such comments. Refusal to do so may result in removal from the Board meeting.

3. Pledge of Allegiance

4. Roll Call

Edward Vincent	Present
Dennis Cronin	NA
William Dirkin	Present
Christopher Diaz	Absent
Linda Morris	Present
Misty Weiss, Superintendent	Present
Carolyn Fischl, Supervisor	Present
George Gahles, BA	Present

5. President Opens the Meeting - Time 7:31PM

6. Board Member Comments on the Agenda

None

7. Public Comments on Agenda Items Only

None

8. MOTION, BE IT RESOLVED, that the Board of Education accept, read and post the resolution of removal as stated below:

IN THE MATTER OF	:	BEFORE THE SCHOOL
	:	ETHICS COMMISSION
	:	
<i>DENNIS CRONIN</i>	:	AGENCY DKT. NO.: 249-10/18
	:	SEC DKT. NO.: D02-18
WOODLAND TOWNSHIP SCHOOL	:	
DISTRICT BOARD OF EDUCATION,	:	<i>RESOLUTION OF REMOVAL</i>
BURLINGTON COUNTY	:	
	:	

WHEREAS, Dennis Cronin is a school official, as defined in the School Ethics Act (Act), serving as a Board member of the Woodland Township School District Board of Education, located in Burlington County; and

WHEREAS, by decision dated September 25, 2018, the School Ethics Commission (Commission) found that Dennis Cronin failed to file his Personal/Relative and Financial Disclosure Statements (Disclosure Statements) as required by N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26, and N.J.A.C. 6A:28-3.1; and

WHEREAS, the Commission recommended that the Commissioner of Education impose a penalty of removal, with such removal to become effective immediately upon adoption by the Commissioner of Education. However, if Respondent filed his Disclosure Statements before the Commissioner of Education adopted a final decision (which was forty-five (45) days after the Commission’s decision was mailed), then the Commission recommended that the Commissioner of Education, in lieu of removal, impose a thirty (30) day suspension, with such suspension to become effective immediately upon adoption by the Commissioner of Education; and

WHEREAS, Respondent did not file his Disclosure Statements after the issuance of the Commission’s decision on September 25, 2018; and

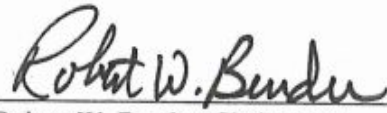
WHEREAS, by decision dated November 9, 2018, and because Respondent did not file his Disclosure Statements after the issuance of the Commission’s decision, the Commissioner of Education concurred that a penalty of removal was the appropriate penalty in the above-captioned matter; and

WHEREAS, N.J.A.C. 6A:28-10.12(d) provides that, for a penalty of censure, suspension or removal, a Resolution shall be adopted at the Commission’s next meeting following issuance of the Commissioner’s decision, and the Resolution shall be read at the next public meeting of the district board of education following its adoption, and shall be posted in such places as the board posts its public notices for thirty (30) days; and

NOW THEREFORE BE IT RESOLVED, that the Commission adopts this Resolution stating that Dennis Cronin is hereby **REMOVED** as a school official for having been found to have violated N.J.S.A. 18A:12-25, N.J.S.A. 18A:12-26, and N.J.A.C. 6A:28-3.1; and

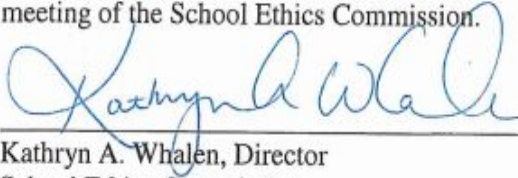
BE IT FURTHER RESOLVED, that the Woodland Township School District Board of Education is ordered to read this Resolution at its next regularly scheduled public meeting following the Commission’s adoption on November 27, 2018, and to post it in such places as the

Woodland Township School District Board of Education posts its public notices for a period of thirty (30) days.



Robert W. Bender, Chairperson
School Ethics Commission

I hereby certify that the above Resolution was adopted at the November 27, 2018, meeting of the School Ethics Commission.


Kathryn A. Whalen, Director
School Ethics Commission

Motion William Dirkin Second Linda Morris

Roll Call

Edward Vincent	_Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

9. MOTION: To approve the minutes for:

A. Regular Meeting - October 10, 2018

Motion Ed Vincent Second William Dirkin

Roll Call

Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes

MONTHLY FINANCIALS/CONTRACTS:

10. Consent Agenda:

The following action items A through H will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION: To accept the financial Report of the Secretary for the month ending October 2018:
Balance on hand in the general account which includes special revenue: **\$166,801.10.**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of October 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

George M. Gahles

11/14/2018

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of October 2018, after review of the Secretary's monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- B. To approve to authorize the Business Administrator to make transfers within accounts for the month of October 2018.

C. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$114,787.86** for the month of October 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

D. MOTION: To approve the gross wages for the pay period ending October 15, 2018 in the amount of **\$89,007.70** and October 30, 2018 in the amount of **\$93,672.48**

E. MOTION: To accept the financial Report of the Secretary for the month ending November 2018:
Balance on hand in the general account which includes special revenue: **\$105,373.27**

Board Secretary's Month Certification

Budgetary Line Item Status

Certification of No Over-expenditures – Recommend acceptance that pursuant to N.J.A.C.

6A:23-2.12(c)3, George Gahles, Board Secretary, certifies that as of November 2018, budgetary line item account has obligations and payments (contracted orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, which would be in violation of N.J.A.C. 6A:23-2.12 (a), that the District financial accounts have been reconciled and are in balance.

George M. Gahles

12/12/2018

Sch. Bus. Adm. /Board Secretary

Date

Board Certification – Recommend acceptance that through the adoption of this resolution, the Woodland Township Board of Education, pursuant to N.J.A.C. 6A:23-2.12 (c) 4, certifies that as of November 2018, after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.12 (c)4 i-vi and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

F. To approve to authorize the Business Administrator to make transfers within accounts for the month of November 2018.

G. MOTION: To approve the bills list:

BE IT RESOLVED, that the Board of Education approve the bills **\$87,324.99** for the month of November 2018 to be paid, and the Secretary and President be hereby authorized and directed to draw orders on the Business Administrator for the payment of the same.

H. MOTION: To approve the gross wages for the pay period ending November 15, 2018 in the amount of **\$88,961.80** and November 30, 2018 in the amount of **\$88,801.76**.

Motion William Dirkin Second Ed Vincent

Roll Call

Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

BUSINESS/CONTRACTS:

11. Consent Agenda:

The following action items A through G will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the CMP, M1 and 2018-19 Health & Safety Evaluation of School Buildings Checklist.

B. MOTION, BE IT RESOLVED, that the Board of Education approve the following resolution: Renewal Agreement for 3 Years 2018-2021 - New Jersey School Insurance Group, Burlington & Camden County Educators Insurance Consortium Indemnity and Trust Agreement Resolution to Join/Renew membership - As attached.

C. MOTION, BE IT RESOLVED, that the Board of Education:

- a. The Woodland Board of Education hereby resolves to terminate its participation in the program (Medical Plan, Prescription Drug Plan, and/or Dental Plan coverage) thereby canceling coverage provided by the State Health Benefits Program and/or School Employees' Health Benefits Program (N.J.S.A. 52:14-17.25 et seq.) for all of its active and retired employees.
- b. We shall notify all active employees of the date of their termination of coverage under the program.
- c. We understand that the Division of Pensions and Benefits will notify retired employees of the cancellation of their coverage.
- d. We understand that all COBRA participants will be notified by the Division of Pensions and Benefits and advised to contact our office concerning a possible alternative health, prescription drug, and dental insurance plan.
- e. We understand that this resolution shall take effect the first of the month following a 60-day period beginning with the receipt of the resolution by the State Health Benefits Commission or School Employees' Health Benefits Commission
- f. We initiate enrollment into the School Health Insurance Fund

BE IT RESOLVED, that the Board of Education is memorializing vote by BOE member via text message on November 17, 2018. Edward Vincent - Yes, William Dirkin - Yes, Linda Morris - Yes, Christopher Diaz - Yes

- D. MOTION, BE IT RESOLVED, that the Board of Education approve the contract between Dr. Mark Sacher and the Woodland Township BOE to provide psychiatric evaluation services at a rate of \$1,200.00 per assessment.
- E. MOTION, BE IT RESOLVED, that the Board of Education approve the contract between Audiology Partners, LLC and Woodland Township School District to provide complete audiologic evaluations at a rate of \$120.00 per assessment and central auditory processing test battery at a rate of \$285 per assessment.
- F. MOTION, BE IT RESOLVED, that the Board of Education approve the amended assessment rate to \$375.00 of the professional service agreement between The Cooper Health System and Woodland Township School District.
- G. Approval of the 2018-2019 School Bus Emergency Evacuation Drill Reports conducted for bus routes at Chatsworth Elementary School on October 16, 2018.

Motion William Dirkin Second Linda Morris

Roll Call

Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

PERSONNEL:

12. Consent Agenda:

The following action items A through D will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the Middle School Special Education Tutor job description to begin during the 2018-19 school year.
- B. MOTION, BE IT RESOLVED, that the Board of Education approves Tara Corsner as a Middle School Special Education Tutor for at most two afternoons per week for approximately 10 weeks at her contracted hourly rate.
- C. MOTION, BE IT RESOLVED, that the Board of Education approves Meggan Johnson, substitute teacher, pending Burlington County substitute certificate approval.
- D. MOTION, BE IT RESOLVED, that the Board of Education approves the hiring of Sabrina Anderson, bus driver, at a rate of \$20.50/hour (step 9), 30 hours per week, to begin on January 2, 2019.

Motion William Dirkin Second Linda Morris

Roll Call

Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

FIELD TRIP:

13. Consent Agenda:

The Following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the following field trips:

Class	Location	Date	Cost
3rd & 4th Grade	P.I.N.E.S. - Pond Ecology	4/17/19	\$300.00
6th Grade	Fairview Lake YMCA	3/11/19-3/14/19	\$188/person
NJHS	Church of Christ Food Pantry	12/13/2018	\$0

Motion William Dirkin Second Linda Morris

Roll Call	
Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

PROFESSIONAL DEVELOPMENT

14. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

A. MOTION, BE IT RESOLVED, that the Board of Education approve the following professional development:

Staff Member	Program/Workshop	Date	Cost
Katherine Futia	Federal Reserve Financial Education Day	10/24/18	\$10.00
Tara Corsner	I & RS One Day Team Training	10/25/18	\$178.00
Brittany Georgette	Nothing But Desmos-Rowan University	12/12/18	\$119.20
Monica Lee	Design Thinking: How we Might Enhance our Schools to Higher Levels of Excellence	1/23/19	No Cost
Beth Wedler	Online Tools for the Classroom Teacher Rowan Technology Center	12/13/18	\$139.00

Motion William Dirkin Second Linda Morris

Roll Call	
Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

FACILITIES

15. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the following school facilities use:

Organization	Type of Use	Space	Date
NJEA - Tracy Derkas	Optical Academy	Gymnasium	3/4/19
BOE	Scholastic Book Fair	Gymnasium (half)	11/19-11/21/18
WTRAA	Basketball Practice/Games	Gymnasium	11/26/18- 2/28/19
Excelerate Tutoring Services	Excelerate Family Stem Night	Gymnasium/classrooms	1/23/19

Motion William Dirkin Second Linda Morris

Roll Call

Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Absent
Linda Morris	Yes
Vacancy	NA

EDUCATIONAL PROGRAM

16. Consent Agenda:

The following action item A will be considered under consent agenda. Any item that requires further discussion may be pulled from the consent agenda and acted upon separately.

- A. MOTION, BE IT RESOLVED, that the Board of Education approve the NJ Single Accountability Continuum (NJQSAC) District Performance Review - School Year 2018-19 submission.

Roll Call

Edward Vincent	_____
William Dirkin	_____
Christopher Diaz	_____
Linda Morris	_____
Vacancy	_____

17. Superintendent's Report

- A. Discipline Report – 2 Students Suspended (in-school)

B. H.I.B. Incidents:

1 incidents reported: 1 were confirmed bullying, _____ determined to be non – HIB related or non-actionable HIB and _____ inconclusive.

C. Drills-

- a. October 10 - Lock Down Drill
- b. October 16 - Bus Evacuation Drill
- c. October 25 - Evacuation Drill
- d. November 26 - Lock Down Drill
- e. December 11 - Fire Drill

D. “Support Our Students” Advocacy Group

- f. Statewide coalition of currently 62 districts being negatively impacted by the reduction of state aid
- g. Working together to bring the message and concerns to state legislatures about the severe and negative impact the state aid reduction will have on students, educational programming and the taxpayers in their districts.
- h. As a coalition we are looking to “fill the room” and work together to leverage the legislators
 - i. Two recent bills have been put forth in to education committees that will assist some of the districts
 1. A4692 and S3219 would eliminate the census-based funding of special education aid in the school funding law and move to a per pupil calculation.
 2. A4691 and S3220 would enable tax levy growth limitation adjustment for school districts experiencing reduction in State Aid.
 3. Looking to commit at least 10 people from our district to contact legislators in support of these bills - please contact me if you are interested.
 4. Blood drive - 28 Donors

E. Important Dates:

- i. December 17 - End of 2nd Interim
- j. December 20 K-8 Winter Concert
- k. December 21 - Early Dismissal
- l. December 24- January 1 - School Closed
- m. January 2, 2019 - BOE Reorganization meeting
- n. Save the Date - Optical Academy March 4, 2019

18. Board Comments

William Dirkin commented:

The PTO had a great Cranberry Fest event

The blood drive was very successful

Glad we are proceeding forward with the Bus Radios

19. Public Comments

None

- Chris Diaz arrived at 7:50PM

20. MOTION: RESOLUTION

Motion Ed Vincent Second William Dirkin to enter executive session

All in favor by unanimous roll call vote

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of Woodland Township School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of the Board of Education will reconvene at the conclusion of closed session:

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Woodland Township Public School District will go into closed session for the following reason(s) as outlined in N.J. S.A. 10:4-12:

___ Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

___ Any matter in which the release of information would impair a right to receive funds from the federal government;

___ Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

___ Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body;

___ Any matter involving the purpose, lease or acquisition of real property with public funds, the setting bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

___ Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

___ Any investigations of violations or possible violations of the law;

___ Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer;

X Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospect public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____ Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the School District or any other entity with respect to said discussion;

BE IT FURTHER RESOLVED that the Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

Adjourn to Executive Session at 9:05PM

21. MOTION, Adjournmen

Motion Ed Vincent Second Linda Morris

Roll Call	
Edward Vincent	Yes
William Dirkin	Yes
Christopher Diaz	Yes
Linda Morris	Yes
Vacancy	NA

Time 9:05PM